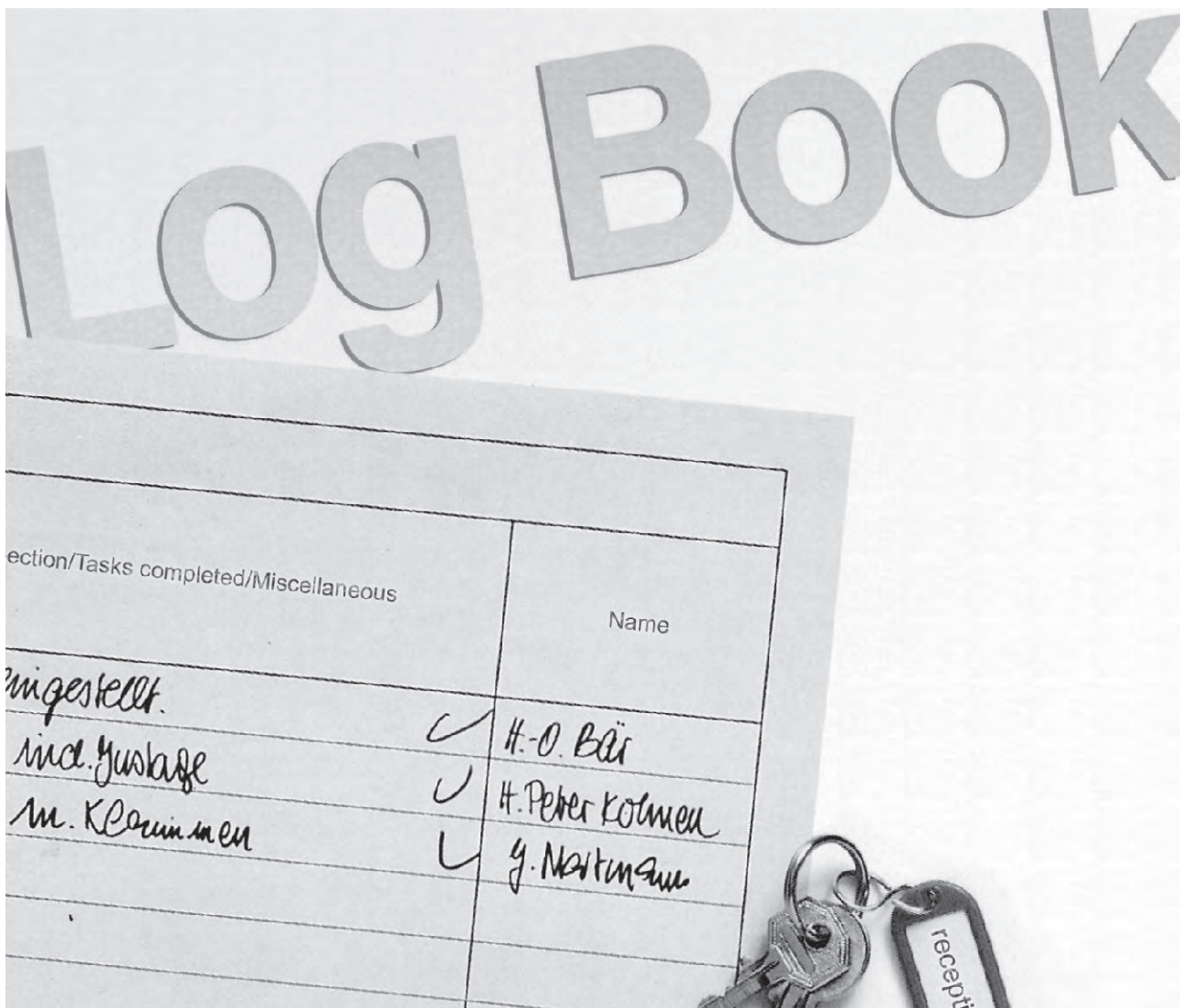


Log book for water extinguishing systems



System:

from until

This log book is kept for a

- Sprinkler system**
- Water spray system**
- Foam extinguishing system**
- Fine water spray system**
- Other extinguishing system** _____

This log book is intended to document the condition of a system and any system related incidents over its entire lifespan. While the installer enters the master data, the user and/or installer shall enter not only any incidents arising during operation but also any measures taken for maintaining the system's operational reliability. The log book shall be kept by the staff member (or deputy) who is responsible for maintaining the system. The user shall document the implementation of the maintenance programme carried out by the VdS-approved installer; the implementation shall be confirmed under "Measures and incidents".

Authorities

<i>Fire brigade / Permanently manned location</i>	<i>Id.No. ¹⁾</i>
<i>Address/Phone/Fax</i>	

<i>Installer</i>	<i>VdS Approval No.</i>
<i>Address/Phone/Fax</i>	E

¹⁾ connection ID No. of extinguishing system

<i>Company</i>	<i>Protected equipment/area</i>

<i>VdS Schadenverhütung Inspection Services</i>	<i>Köln (Cologne) office Amsterdamer Str. 228, 50735 Köln</i>	<i>Phone: (0221) 285880 0 Fax: (0221) 221 285880</i>
	<i>Darmstadt office Rheinstraße 29, 64283 Darmstadt</i>	<i>Phone: (06151) 9958880 Fax: (06151) 24231</i>
	<i>Hamburg office Beim Strohause 2, 20097 Hamburg</i>	<i>Phone: (040) 2 51 94 10 Fax: (040) 2 51 94 199</i>
	<i>München (Munich) office Pettenkoferstraße 27a, 80336 München</i>	<i>Phone: (089) 5 44 62 60 Fax: (089) 53 48 03</i>
	<i>Plauen office Marienstr. 21, 08527 Plauen</i>	<i>Phone (03741) 38 329 30 Fax: (03741) 38 329 40</i>
	<i>Berlin office Paul-Zobel-Str. 8f, 10367 Berlin</i>	<i>Phone: (030) 55 49 33 13 Fax: (030) 55 49 33 14</i>
<i>Authority (e.g. Construction Supervision))</i>		
<i>Fire insurer/Contents</i>		
<i>Fire insurer/Building</i>		
<i>Water distribution company</i>		
<i>Foam concentrate supplier</i>		
<i>Fire alarm receiving centre</i>		

1. Maintenance of operational readiness of water extinguishing systems

1.1 General

Sprinkler, water spray and foam extinguishing systems have a high success rate in extinguishing fires, also in hazards exposed to high fire loads. To maintain operational readiness of these extinguishing systems, regular inspections and repairs shall be carried out. This section of the log book describes the minimum measures to be taken and the parties responsible for carrying them out. Given the diversity of system designs, however, it is impossible to specify the full range of control and repair measures.

The user shall carry out regular inspections (see 1.3).

The user shall appoint a responsible member of the staff ("sprinkler warden") and a deputy to be in charge of servicing and checking the extinguishing system and for taking care of compliance with the operating and maintenance instructions of the installer and any legal regulations.

After control and repair work the entire system shall be returned to the proper operational condition.

The user shall keep a log book (e.g. VdS 2212) to be kept on site documenting all measures taken for maintaining the functional availability of the system.

Note: The user should notify interested parties of the intent to carry out the a.m. work and/or inform of the results.

Any modification or servicing of water extinguishing systems, such as inspections, maintenance work or repairs shall be carried out by installers who are VdS-approved for the respective type of system and able of offering the system-specific spare parts and the necessary documentation.

Note: VdS-approved installers for water extinguishing systems are listed in VdS 2490.

1.1.1 Spare sprinklers

A stock of spare sprinklers shall be kept on site as a replacement for opened or damaged sprinklers. Spare sprinklers and sprinkler keys, as delivered by the manufacturer, shall be kept in a cabinet or in cabinets located in a prominent and easily accessible place where ambient temperature does not exceed 38°C.

The number of spare sprinklers shall not be less than

- a) 6 for LH systems
- b) 24 for OH systems
- c) 36 for HHP and HHS systems

The stock shall be replenished promptly after spares are used.

Where installations contain high temperature sprinklers, sidewall sprinklers and other variations of sprinkler pattern or control valves, an adequate number of these spares shall also be maintained.

Old spare sprinklers no longer approved (e.g. those of a response sensitivity of RTI > 200) shall be replaced or supplemented by approved sprinklers at the latest in cases

- where sprinklers have been installed in racks or storage containers with PP/PE/PS material;
- of substantial system extensions or alterations.

1.1.1.1 Replacement of built-in old sprinklers

Continued use of built-in old sprinklers is permitted with the following exceptions:

- in-rack sprinklers no longer approved for this application in warehouses accommodating PP/PE/PS material or storage containers; these shall be replaced by sprinklers approved for this type of risk;
- applications where there is some doubt about the efficiency of old sprinklers (e.g. insufficient response sensitivity in hollow spaces of low height but increased fire load).

The above mentioned permission for continued use of built-in old sprinklers does not apply to substantial alterations or substantial changes in use of existing sprinkler systems.

Old sprinklers as a rule shall be replaced by sprinklers of new and approved design after 50 years at the latest.

1.1.2 Precautions and procedures when a system is not fully operational

1.1.2.1 Minimising the effects

Maintenance, alterations and repair work on systems which are not fully operational shall be carried out so as to minimise the time and extent of non-operation.

When an installation is rendered inoperative the user shall implement at least the following measures:

- a) the fire authorities shall be informed if the alarm is directly connected to the fire brigade;
- b) alterations and repairs to an installation or its water supply (except possibly a life safety installation (see VdS CEA 4001, Annex F) shall be carried out during normal working hours;
- c) any hot work shall be subject to a permit system. Smoking and naked flames shall be prohibited during the progress of the work;
- d) when an installation remains inoperative outside working hours all fire doors and fire shutters shall remain closed;
- e) fire extinguishing appliances shall be kept ready for operation with trained personnel available to handle them;
- f) as much as possible of the installation shall be retained in an operative condition by blanking off pipework feeding the part or parts where work is taking place;
- g) when alterations or repairs in manufacturing plants are extensive or it is necessary to disconnect a pipe exceeding 40 mm in nominal diameter or to overhaul and remove a main stop valve, alarm valve or check valve, every effort

shall be made to carry out the work while the machinery is stopped;

- h) any pump which is out of commission shall be isolated by means of the valves provided;
- i) the supervision staff responsible for the areas involved shall be informed and the area shall be kept permanently under control.

Note: Where possible, parts of installations should be reinstated to provide some protection overnight by using blinders and blanks within the pipework. The blinders and blanks should be fitted with visible indicator tags numbered and logged to aid timely removal.

1.1.2.2 Planned shut-down

Only the user shall give permission for a sprinkler installation or zone to be shut down for any reason other than an emergency.

Before a system is wholly or partly shut down, every part of the premises shall be checked to ensure that there is no indication of a fire.

Where premises are subdivided into separate occupancies constituting buildings in communication or at risk, protected by common sprinkler systems, all occupiers shall also be advised that the system is to be turned-off.

Particular attention shall be given to situations where installation pipework passes through walls or ceilings where these may feed sprinklers in areas needing special consideration.

1.1.2.3 Unplanned shut-down

When a system is rendered inoperative as a matter of urgency or by accident, the precautions in 1.1.2.1 shall be observed as far as they are applicable with the least possible delay. The authorities concerned shall be notified as soon as possible.

1.2 Action following sprinkler operation

1.2.1 General

The water to an installation or zone of a sprinkler system that has operated shall not be shut off until all fire has been extinguished.

The decision to shut down an installation or zone which has operated because of a fire shall be taken exclusively by the fire brigade.

Following shut-down after operation of an installation, the operated sprinkler heads shall be replaced by heads of the correct type and temperature rating, and the water supply restored. Unoperated sprinklers around the area in which operation took place shall be checked for damage by heat or other cause and replaced as necessary.

Components removed from the system shall be retained by the user for possible examination by the authorities.

1.3 User's programme of checks and inspections

General

The installer shall provide the user with an inspection and check programme for the system. The programme shall include instructions on the action to be taken in respect of faults and operation of the system. The procedure for emergency manual starting of pumps and details of the weekly inspection routine according to Section 1.3.3 shall be given particular mention.

Note: The daily and weekly checks for systems without safety relevant deficiencies

- which are checked at least once a year by VdS;
- which are serviced in the framework of a maintenance contract with a VdS-approved installer;
- which are protected by suitable organisational measures;

may be adapted conveniently in coordination with VdS.

1.3.1 Special checks

Freezing of sprinkler systems is a particular challenge in the cold season of the year. The pipework of dry pipe systems shall be drained prior to and during each frost period. More details on anti-freeze protection of sprinkler systems are provided in VdS 2373.

The following shall be checked and recorded:

- Accumulator batteries
The electrolyte level and density of all cells of accumulator batteries (including starter batteries in diesel engines and those for control panel power supplies) shall be checked. If the density is low, the installer shall check the battery charger. If the charger is working normally, the installer shall replace the battery or batteries affected.
- Check of compressor oil levels.

In addition, any procedures specified by the component manufacturers shall be carried out.

1.3.2 Daily checks and inspections

Daily checks shall be carried out on all working days. The maximum interval of checks due to Sundays and public holidays shall not exceed three days. Systems the availability of which is checked automatically according to VdS CEA 4001, Cl. 19, may be exempt from the daily check routine. However, these checks shall be carried out at least once a week.

The following shall be checked and recorded:

- filling levels of water tanks (reserve tank, intermediate tank, buried and elevated tanks as well as pump priming tanks);
- filling levels in pressure tanks containing water;
- filling levels in fuel tanks;
- filling levels in foaming agent tanks;
- pressure in pressure tanks containing water;
- pressure upstream of alarm valves;
- pressure in pipework of dry pipe, wet/dry and preaction groups;
- functionality of heating elements (during heating periods) in the sprinkler equipment room, in the area of wet pipe systems.

1.3.3 Weekly checks and inspections

1.3.3.1 General

Each part of the weekly routine shall be carried out at intervals of not more than 7 days.

1.3.3.2 Checks and inspections

The following shall be checked and recorded:

- a) the correct operative position of all main stop valves;

Note: Stop valves in pipes such as upstream and downstream of pumps, from water supplies to the extinguishing system, upstream of alarm valves, by which water flows can be disconnected shall be secured in open condition so as to prevent resetting by unauthorised persons. The stop valves in pipes such as test line, pipe to fire brigade feeding point, drain pipes of tanks by which the flow of water can be reduced shall be secured in closed position so as to prevent resetting by unauthorised persons.

- b) all water levels in rivers, canals, lakes relevant for the water supply of the system.

1.3.3.3 Water motor alarm test

Each water motor alarm shall be sounded for not less than 30s and simultaneously the connection to the fire brigade or a permanently manned location shall be checked.

Note: This test shall be coordinated with the alarm signal receiving station.

1.3.3.4 Automatic pump starting test

Tests on automatic pumps shall include the following:

- fuel, engine lubricating oil and cooling water levels in diesel engines;
- water pressure on the starting device shall be reduced, thus simulating the condition of automatic starting;
- when the pump starts, the starting pressure shall be checked and recorded;
- oil pressure, coolant temperature and engine speed on diesel engines shall be checked as well as the flow of cooling water through open circuit cooling systems.

For the automatic pump starting test, a test run shall be provided which shall last until normal operational parameters of the drive such as current consumption, oil and cooling water temperature have been reached. Current consumption is measured for electric motor drives.

1.3.3.5 Manual diesel engine restarting test

Immediately after the pump starting test according to 1.3.3.4, diesel engines shall be tested as follows:

- the engine shall be run for the time recommended by the manufacturer, however, at least until operating temperature has been reached; the engine shall then be stopped and immediately restarted using the manual start test button;
- the water level in the primary circuit of closed circuit cooling systems shall be checked.

Oil pressure, engine temperatures and coolant flow shall be monitored throughout the test. Oil hoses shall be checked and a general inspection made for leakage of fuel, coolant or exhaust fumes.

This shall also apply to diesel engines of stand-by generating sets.

1.3.4 Monthly checks and inspections

The following shall be checked and recorded:

- visual inspection of the condition of the pipework, sprinklers, sprinkler heads and pipe hangers;
- functional inspection of the automatic top-up line for intermediate tanks, pump refilling tanks and elevated tanks;
- inspection of permissible storage heights; check of minimum spacing between sprinkler deflector plate and/or sprinkler heads and upper edge of stored material;
- sprinkler systems with foaming agents.

Functional check of the proportioning device and fittings in the absence of water and foaming agent.

1.3.5 Quarterly routine

General

The following checks and inspections shall be made and documented at intervals of not more than 13 weeks by the user/sprinkler warden. These checks may also be carried out during the servicing by a VdS-approved installer:

1.3.5.1 Review of fire hazard classification

The effect of any changes of structure, occupancy, storage configuration, heating, lighting or equipment etc. of a building on hazard classification or installation design shall be identified in order that the appropriate modifications may be carried out.

Note: Following significant modifications the correct hazard classification should be agreed with the authorities or an approved installer.

1.3.5.2 Sprinklers, multiple controls and sprayers

Sprinklers, multiple controls and sprayers affected by deposits shall be carefully cleaned. Painted or distorted sprinkler heads, multiple controls or sprayers shall be replaced by a VdS-approved installer.

Particular attention shall be paid to sprinklers in spray booths, where more frequent cleaning and/or protective measures may be necessary.

1.3.5.3 Pipework and pipe supports

Pipework and hangers shall be random-checked for corrosion and painted as necessary.

Bitumen-based paint on pipework, including the threaded ends of galvanised pipework, and hangers shall be renewed as necessary.

Note: Bitumen-based paint may need renewal at intervals varying from 1 to 5 years according to the severity of the conditions.

Tape wrapping on pipes shall be repaired as necessary.

The pipework shall be controlled for electrical earthing connections. Sprinkler pipework shall not be used for earthing electrical equipment and any earthing connections from electrical equipment shall be removed and alternative arrangements made.

1.3.5.4 Anti-freeze protection

The specific gravity of the anti-freeze solution shall be verified quarterly for unheated areas during the frost period, and generally quarterly for permanent cold storage.

1.3.5.5 Electrical supplies

Any secondary electrical supplies from diesel generators shall be checked for satisfactory operation.

1.3.5.6 Stop valves

All stop valves controlling the flow of water to sprinklers shall be operated to ensure that they are in good working order. They shall then be returned to correct position and shall be refastened in the correct mode. This shall include the stop valves on all water supplies, at the alarm valves and all zone or other subsidiary stop valves.

1.3.5.7 Flow switches

Flow switches shall be checked for correct function and allocation to the area of protection.

1.3.5.8 Trace heating and localised heating systems

Heating systems to prevent freezing in the sprinkler system shall be checked for correct function.

1.3.5.9 Monitoring system

Function check of the monitoring system (at least 1 transmitter per monitoring line); including transmission to permanently manned location.

1.4 Servicing programme by VdS-approved installer

Each routine of the schedule shall be carried out by a competent person of the VdS-approved installer who shall provide the user with a signed, dated report of the inspection and advise of any rectification carried out or needed, and specify any external factors, which may have affected the results.

Any procedures stipulated by the component manufacturers shall be carried out in addition to this programme.

1.4.1 Half-yearly routine by VdS-approved installer

1.4.1.1 General

The following checks and inspections shall be made and recorded at intervals of not more than 6 months.

1.4.1.2 Pump start-up test

The automatic switch-over mechanism shall be tested as outlined under 1.3.3.4 where an electrical motor in the case of a power failure is energised by an emergency generator.

1.4.1.3 Dry alarm valves

Dry alarm valves, and any accelerators and exhausters in dry pipe installations and tail end systems shall be submitted to a trip test.

An additional stop valve (to be secured in open position) may be installed downstream of the alarm valve to avoid flooding of the entire pipework.

Every five years the dry pipe installation shall be checked by carrying out the trip test with total flooding via the test sprinkler in the presence of the authorities.

1.4.1.4 Sprinkler systems using foam additives

A function test of the foam proportioning unit shall be conducted without using water or foaming agent. The functioning of all mechanical and electrical components of the foam proportioning unit shall be tested without using any foam concentrate.

Foam tanks and components permanently in contact with foam concentrate shall be checked for visible signs of defects, e.g. leakage and fouling seals.

1.4.2 Yearly servicing by VdS-approved installer

1.4.2.1 General

The following checks and inspections shall be made and recorded at intervals of not more than 12 months.

1.4.2.2 Wet alarm valves

Mechanically moveable components shall be checked for smooth movement.

1.4.2.3 Automatic pump flow test and public mains flow test (direct connection)

Each water supply pump and/or direct connection in the installation shall be tested under full load conditions. The entire operational area of the pump (pump curve) or direct connection shall be checked. The required pressure/flow values shall be reached.

Note: Appropriate allowances shall be made for pressure losses in the supply pipe and valves between the source and the pressure gauge at the measuring point.

1.4.2.4 Diesel engine failed-to-start test

The failed-to-start alarm shall operate after the sixth cycle of cranking, when the following sequence is carried out:

- the fuel supply shall be isolated;
- the engine shall be cranked for not less than 15s;
- cranking shall be stopped for not less than 10s and not more than 15s;
- (b) and (c) shall be repeated a further five times;
- the fuel supply shall be restored.

Immediately after this test the engine shall be started using the manual starting system.

1.4.2.5 Float valves on water storage tanks

Float valves on water storage tanks shall be checked for correct function.

1.4.2.6 Filters and screens

Filters and screens in the water supply shall be inspected at least annually and cleaned as necessary.

1.4.2.7 Sprinkler systems with foam proportioning

The quality of foaming agents used in sprinkler systems operating with foaming additives shall be checked by the manufacturer or according to the manufacturer's specifications by trained experts. The availability of specified quantities of concentrate in operational foam concentrate tanks and the available reserve quantities shall be checked to verify compliance with the applicable requirements.

A function test of the foam proportioning unit and any of its fittings shall be carried out using foaming agent via the test pipe. The function of the foam proportioning unit shall be tested at a flow of 500 l/min. Suitable flow measuring devices shall be fixed (or available). The foam proportioning shall correspond to the foam concentrate manufacturer's specifications or range within the tolerances indicated by the manufacturer. The water/foam concentrate mixture shall be drained via a suitable connecting pipe into an appropriately dimensioned collecting tray. The user shall be responsible for a proper disposal of the water/foam concentrate mixture. Any contamination of the water supply by foam concentrate shall be prevented. Immediately after expiry of the period specified for the proportioning, the water/foam concentrate mixture shall be drained from the test pipe. The time interval specified for proportioning shall not exceed 3 min. The application concentration of the foaming agent shall be verified by suitable means (e.g. refractometer, conductivity meter). The foaming agent bearing components which do not contain any foaming agent in the standby mode, shall be flushed after completion of the test.

1.4.3 3-yearly routine inspection

1.4.3.1 General

The following checks and inspections shall be made and recorded at intervals of not more than 3 years.

1.4.3.2 Water supply stop valves, alarm and non return valves

All water supply stop valves, alarm and non-return valves shall be examined and replaced or overhauled as necessary.

1.4.4. 5 yearly inspection by a VdS approved installer

Reserve and pressure tanks containing water

All tanks, except single superior supplies, shall be examined for corrosion both externally and internally. The tanks shall be cleaned as necessary and repainted and/or have the corrosion protection refurbished, as necessary.

The inspection intervals for pressure tanks containing water are specified in the Pressure Equipment Directive and the corresponding legal regulations.

1.4.5 15 yearly inspection routine by a VdS approved installer

At not more than 15-year intervals, all storage tanks shall be drained, cleaned and examined internally. The storage tanks shall be repaired, as necessary.

1.4.6 25 yearly inspection routine / 12,5 yearly inspection routine

More details regarding procedure and extent of the inspection are given in the leaflet VdS 2091.

The entire pipework of wet pipe systems shall be inspected every 25 years, and the entire pipework of dry pipe systems shall be inspected every 12,5 years. The pipework shall be hydraulically tested at 10 bar minimum and thoroughly flushed after the test, as necessary. For every 100 sprinklers one branch pipe, or a total of at least three pipes, whichever is the greatest, shall be checked for incrustation and corrosion. Any damage affecting the performance of the system shall be removed. In addition, different diameters of main distribution pipes and distribution pipe spurs shall be checked, with at least one pipe each of three diameters.

The inspection of pipe sections of wet pipe systems may generally be limited to the number of alarm valve stations to be checked as per Table 1.01.

Wet pipe systems	
Number of alarm valve stations	Number of alarm valve stations to be checked (pipework)
up to 10	1
up to 20	2
up to 30	3
up to 40	4
up to 50	5
etc.	

Table 1.01: Random inspections of pipework

Where the stations are located in several buildings, at least the pipework of one alarm valve station per building shall be inspected.

If the pipework of several alarm valve stations within one building requires inspection, especially those areas should be checked in which operational factors of influence may have caused damage to the pipework.

The scope of inspections for dry pipe systems shall not be reduced.

The characteristics of the installed sprinklers of each installer shall be randomly checked by the VdS Laboratories. The scope of random checks is specified in Table 1.02.

Total number of sprinklers	Number of sprinklers to be submitted
up to 5.000	20
up to 10.000	40
up to 20.000	60
up to 30.000	80
up to 40.000	100
more than 40.000	determined by VdS according to hazard

Table 1.02: Random inspection of sprinklers

Pendent sprinklers under air pressure (HTS) shall also be subjected to a re-inspection by VdS Laboratories every 12,5 years. Table 1.03 shows the number of samples to be submitted.

Total number of existing HTS	Number of HTS to be submitted
up to 100	5
up to 200	10
more than 200	acc. to Table 1.02

Table 1.03: Number of pendent sprinkler samples to be submitted

Sprinklers should mainly be taken from those areas in which operational influences may have caused damage to the sprinklers, e.g.:

- frequent change of water due to sprinkler system extensions;
- highly corrosive ambient conditions;
- influence of the water used;
- periodical temperature variations;
- vibrations;
- radiant heat.

Where the sprinklers are located in different buildings, at least 20 sprinklers per building shall be submitted.

In the case of different operational factors of influence prevailing within one building it may be necessary to check a larger number of sprinklers. VdS will determine the number according to the hazard involved.

Additional measures shall be taken if

- the error rate possibly causing failure > 2,5%;
- the error rate possibly causing impairment > 25%;
- the sum of both > 25%.

Two further random checks may be carried out to confirm or verify the result, with the error rate being assessed for **all** sprinklers submitted. If after the third random check the error rate of all the sprinklers checked exceeds the a.m. values, appropriate measures shall be taken, e.g. the sprinklers of the respective system shall be removed. Where the negative results refer to parts of the system whose ambient conditions are not representative for the entire system, VdS shall evaluate the system with regard to the ambient conditions. This may involve new random checks in a different part of the system, in which case the negative results of former random checks are disregarded.

Note 1: Further random checks will only make sense if the a.m. error rates may be fallen below by all samples taken (sum of all individual samples). This shall apply to a second random check of the same scope if the error rate of the first random check

- possibly causing failure does not exceed 5%;
- possibly causing impairment does not exceed 50%;
- the sum of both does not exceed 50%.

A third random check of the same scope will only make sense if the total error rate of both prior random checks

- possibly causing failure does not exceed 3,25%;
- possibly causing impairment does not exceed 37,5%;
- the sum of both does not exceed 37,5%.

From an economic point of view it is advisable to consider whether a second or third random check makes sense with regard to the size of the system. The minimum scope of the random check shall be in accordance with Table 1.01. Any increase shall be agreed with VdS.

If possible, one random check should include sprinklers of the same construction, installed in areas typical for the system. If the system includes sprinklers of different construction, samples representative of each construction should be submitted.

Note 2: A failure of individual sprinklers will be assumed if the sprinkler does not open, the K factor is reduced by 30%, or the water is not distributed. Impairment will be assumed if the K factor is reduced by more than 10%, or in the case of inherent obstructions to spray.

For the sprinkler system the VdS-approved installer shall submit to VdS a document confirming the tasks carried out.

For the 12,5/25-yearly inspections the requirements specified in VdS 2091 shall be met.

1.4.7 Modifications by VdS-approved installer

Any modifications to sprinklered areas, e.g. partitions, false ceilings, new machines or modified operating equipment, require an adjustment of the sprinkler protection.

Before a system is wholly or partly shut down every part of the premises shall be checked to ensure that there is no indication of fire.

Where premises are subdivided into separate occupancies constituting buildings in communication or at risk, protected by common sprinkler systems or installations, all occupiers shall also be advised that the installation is to be turned off.

Particular attention shall be given to situations where installation pipework passes through walls or ceilings where these may feed sprinklers in areas needing special consideration.

User's programme of checks and inspections

Calendar week	Year	Responsible person:	
		Deputy:	

Daily checks and inspections on all weekdays, the maximum interval due to Sundays and public holidays shall not exceed three days. This does not apply to systems, the functional availability of which is monitored automatically. In this case weekly checks and inspections are sufficient.

Daily checks and inspections	Date	Notes
Filling levels of storage tanks, intermediate tanks, buried and elevated tanks, pump priming tanks and pressure tanks		
Filling levels of foam concentrate and fuel tanks		
Pressure in pressure tanks containing water, upstream of alarm valves and in pipework of sprinkler groups		
Functionality of the heating equipment (during heating periods) in the sprinkler equipment room, in the area of wet pipe systems, etc.		

Weekly checks and inspections	Date	Notes and measurements
Stop valves (operating position)		
Water levels		
Alarm devices		
Fuel, oil and cooling water levels ¹		
Pump test run		
Starting pressure during pump start-up		
Oil pressure, cooling water temperature, engine speed		
Current consumption, if applicable switch-over to mains power supply		
Manual restart ¹		

¹ for diesel engines

Monthly checks and inspections	Date	Notes and measurements
Batteries ²		
Oil level of compressors ²		
Pipework, sprinklers, nozzles, pipe supports		
Function of the automatic priming equipment		
Storage heights/Clearance of nozzles		
Proportioning equipment		
Anti-freeze protection of sprinkler system (drain before and during frost period)		

² to be tested according to manufacturer's instructions (if available), monthly otherwise

Faults not remedied immediately	detected on	remedied on

Date and signature (Responsible person)

User's programme of checks and inspections

Calendar week	Year	Responsible person:	
		Deputy:	

Daily checks and inspections on all weekdays, the maximum interval due to Sundays and public holidays shall not exceed three days. This does not apply to systems, the functional availability of which is monitored automatically. In this case weekly checks and inspections are sufficient.

Daily checks and inspections	Date	Notes
Filling levels of storage tanks, intermediate tanks, buried and elevated tanks, pump priming tanks and pressure tanks		
Filling levels of foam concentrate and fuel tanks		
Pressure in pressure tanks containing water, upstream of alarm valves and in pipework of sprinkler groups		
Functionality of the heating equipment (during heating periods) in the sprinkler equipment room, in the area of wet pipe systems, etc.		

Weekly checks and inspections	Date	Notes and measurements
Stop valves (operating position)		
Water levels		
Alarm devices		
Fuel, oil and cooling water levels ¹		
Pump test run		
Starting pressure during pump start-up		
Oil pressure, cooling water temperature, engine speed		
Current consumption, if applicable switch-over to mains power supply		
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Monthly checks and inspections	Date	Notes and measurements
Batteries ²		
Oil level of compressors ²		
Pipework, sprinklers, nozzles, pipe supports		
Function of the automatic priming equipment		
Storage heights/Clearance of nozzles		
Proportioning equipment		
Anti-freeze protection of sprinkler system (drain before and during frost period)		

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Daily checks and inspections	Date	Notes
Filling levels of storage tanks, intermediate tanks, buried and elevated tanks, pump priming tanks and pressure tanks		
Filling levels of foam concentrate and fuel tanks		
Pressure in pressure tanks containing water, upstream of alarm valves and in pipework of sprinkler groups		
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Stop valves (operating position)		
Water levels		
Alarm devices		
Fuel, oil and cooling water levels ¹		
Pump test run		
Starting pressure during pump start-up		
Oil pressure, cooling water temperature, engine speed		
Current consumption, if applicable switch-over to mains power supply		
Manual restart ¹		

¹ for diesel engines

Monthly checks and inspections	Date	Notes and measurements
Batteries ²		
Oil level of compressors ²		
Pipework, sprinklers, nozzles, pipe supports		
Function of the automatic priming equipment		
Storage heights/Clearance of nozzles		
Proportioning equipment		
Anti-freeze protection of sprinkler system (drain before and during frost period)		

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Faults not remedied immediately	detected on	remedied on

Date and signature (Responsible person)

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Pump test run		
Starting pressure during pump start-up		
Oil pressure, cooling water temperature, engine speed		
Current consumption, if applicable switch-over to mains power supply		
Manual restart ¹		

¹ for diesel engines

Monthly checks and inspections	Date	Notes and measurements
Batteries ²		
Oil level of compressors ²		
Pipework, sprinklers, nozzles, pipe supports		
Function of the automatic priming equipment		
Storage heights/Clearance of nozzles		
Proportioning equipment		
Anti-freeze protection of sprinkler system (drain before and during frost period)		

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Oil pressure, cooling water temperature, engine speed		
Current consumption, if applicable switch-over to mains power supply		
Manual restart ¹		

¹ for diesel engines

Monthly checks and inspections	Date	Notes and measurements
Batteries ²		
Oil level of compressors ²		
Pipework, sprinklers, nozzles, pipe supports		
Function of the automatic priming equipment		
Storage heights/Clearance of nozzles		
Proportioning equipment		
Anti-freeze protection of sprinkler system (drain before and during frost period)		

² to be tested according to manufacturer's instructions (if available), monthly otherwise

Faults not remedied immediately	detected on	remedied on

Date and signature (Responsible person)

User's programme of checks and inspections

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		Deputy:	

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Weekly checks and inspections	Date	Notes and measurements
Stop valves (operating position)		
Water levels		
Alarm devices		
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Measures and incidences

1 Servicing measures by VdS-approved installer			
Date	Action	Installer	Name / Signature

2 Function test of alarm system by VdS-approved installer	
Date	Name

3 Foam concentrate supplies			
Date	Quantity	Date	Quantity

4 Foam concentrate tests	
Date	Name

5 Anti-freeze solution supplies			
Date	Quantity	Date	Quantity

6 Anti-freeze solution tests

Date	Name

7 Revision inspections by VdS Schadenverhütung, Inspection Services

Datum	Name

8 System operations

Date	Cause

9 Decommissionings (deficiencies) of system

Date	Reason	Date of recommissioning

10 Modifications or extensions of system

Date	Modification/Extension

Notification of Fire Insurer (decommissioning/fault of water extinguishing system)

<i>Company</i>			
<i>Responsible person</i>			
<i>Street</i>			
<i>Postal code, City</i>			
<i>Insurance no.</i>			
<i>We hereby notify that the</i>			
<input type="checkbox"/> <i>sprinkler system</i>	<input type="checkbox"/> <i>water spray system</i>	<input type="checkbox"/> <i>foam extinguishing system</i>	
<input type="checkbox"/> <i>fine water spray system</i>	<input type="checkbox"/> <i>other extinguishing system</i>		
<i>Area/Building/ Facility</i>			
<input type="checkbox"/> <i>will be shut down on</i>		<i>for a period of presumably</i>	<i>hours/days</i>
<i>due to</i>	<input type="checkbox"/> <i>repair</i>	<input type="checkbox"/> <i>modification</i>	<input type="checkbox"/> <i>extension</i>
<input type="checkbox"/> <i>has been shut down since</i>		<i>due to a fault.</i>	
	<i>The fault will presumably be remedied in</i>		<i>hours/days.</i>
<i>Date, Company stamp, Signature</i>			

Notification of Fire Insurer (recommissioning of water extinguishing system)

<i>Company</i>			
<i>Responsible person</i>			
<i>Street</i>			
<i>Postal code, City</i>			
<i>Insurance no.</i>			
<i>We hereby notify that the</i>			
<input type="checkbox"/> <i>sprinkler system</i>	<input type="checkbox"/> <i>water spray system</i>	<input type="checkbox"/> <i>foam extinguishing system</i>	
<input type="checkbox"/> <i>fine water spray system</i>	<input type="checkbox"/> <i>other extinguishing system</i>		
<i>Area/Building/ Facility</i>			
<i>has been recommissioned on</i>			
<i>Date, Company stamp, Signature</i>			

Notification of Fire Insurer (decommissioning/fault of water extinguishing system)

<i>Company</i>			
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Publisher and publishing house: VdS Schadenverhütung GmbH
Amsterdamer Str. 172-174 • 50735 Köln, Germany
Phone: +49 221 77 66 0 • Fax: +49 221 77 66 341
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